

## DIVORCE QDRO FLAT FEE DISCLOSURE

Client: \_\_\_\_\_  
\_\_\_\_\_ Plan Participant; or \_\_\_\_\_ Alternate Payee (the recipient of the new account)

Plan: \_\_\_\_\_

**1. Scope and Duties:** This Agreement is effective upon the receipt of the flat fee and acceptance of the QDRO task by the Attorney.

Client agrees to be responsible for:

- a. The filing of the Order with the Court;
- b. The purchase of a court-certified copy of the Order after the Judge has approved it;
  - usually \$20 plus the court's photocopy fee of \$.75/page, for each Order
- c. The mailing/delivery of the original court-certified copy to the plan administrator for final processing of the Order; and
- d. Any third party expenses, such as a processing fee that the plan administrator may charge for processing the Order. If such a fee is charged, this fee is almost always deducted from the retirement accounts.

Unless otherwise agreed, this Agreement does not obligate the Attorney to:

- e. Make any court appearances or act as an advocate for either party;
- f. Draft or file any additional court documents (normally none are needed); or
- g. File the QDRO with the Court.

**2. Recommendation of Legal Counsel:** Attorney recommends that clients consult their own legal Counsel regarding issues such as separate property vs marital property, valuation date, etc.

**3. Copie of Documents:** Attorney does not accept cell phone photos as copies of documents.

**4. Additional Provisions:** Any efficiency discount (such as 1/3) for multiple QDROs assumes all QDROs are done at the same time.

**Total attorney fee is a flat \$ \_\_\_\_\_ fee.**

Client Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Attorney: \_\_\_\_\_ Date: \_\_\_\_\_

Proposal is good for \_\_\_\_\_ days from \_\_\_\_\_

Maurice A. Johnson, Attorney at Law,  
7500 E. Arapahoe Road, #396, Centennial, CO 80112  
Tel: 303-804-9898; Fax: 1-303-804-9899  
Maurice@denverqdro.com; Web site: denverqdro.com